



## Minutes of the Gloversville Public Library Board of Trustees Meeting March 21, 2023

The Gloversville Public Library Board of Trustees held its regular meeting on March 21, 2023. Present were President Charles “Ren” Reed, Vice President Merry Dunn-Brown, Library Director Valerie Acklin, Treasurer Michael Frank, Vice President of Finance Gregory Niforos, Secretary Christian W. Rohrs, Richard Carlson, Susan Shrader, John Mazur, and Caren Pepper.

Valerie Acklin  
Library Director

Mr. Reed called the meeting to order at 6:03 PM.

Mr. Reed asked if there was any public comment. There was none.

Mr. Reed asked for a motion to accept the February meeting minutes. Ms. Acklin noted a correction in the third paragraph and the fourth paragraph. Ms. Pepper noted a correction in the second to last paragraph. Mr. Carlson noted a correction in his pronoun usage in the last paragraph. Mr. Mazur made a motion, seconded by Ms. Dunn-Brown. The Board approved with a vote of “aye”.

2022-2023  
Board of Trustees

Mr. Reed asked a motion to approve the March 7 special meeting minutes. Mr. Reed noted a correction on the repeated use of his name. Mr. Rohrs made a motion to accept, seconded by Ms. Pepper. The Board approved with a vote of “aye”.

Merry Dunn Brown

Richard Carlson

Mr. Frank delivered his Treasurer’s Report. Mr. Mazur inquired about donations made to the Foundation and how specifically such donations were used. Mr. Frank indicated some donations were restricted donations, compared to unrestricted donations made to the library. Ms. Pepper inquired about purchasing price. Mr. Reed asked if there was a motion to accept the Treasurer’s Report. Ms. Pepper made a motion, seconded by Mr. Carlson. The Board approved with a vote of “aye”.

John Mazur

Greg Niforos

Caren Pepper

Mr. Frank distributed the Warrants List. Mr. Reed asked for a motion to accept the Warrant List. Mr. Niforos made a motion, seconded by Mr. Rohrs. The Board approved with a vote of “aye”.

Christine Pesses

Charles Reed

Christian Rohrs

Mr. Niforos spoke on behalf of the Budget and Finance Committee. He noted that there was no report for this month, but he provided current levy increase figures to Ms. Acklin for the public budget hearing presentation.

Susan Shrader

Mr. Frank, on behalf of the Gloversville Library Foundation, noted there had not been a meeting and there was no report.

Ms. Acklin delivered the Friends of the Library Report on behalf of Friends’ President Mrs. Jean La Porta.

Mr. Reed delivered his President’s Report. He discussed continuing education opportunity for Trustees, to be given by MVLS on May 3 from 3:00-5:30 PM, at the Library.

Mr. Carlson delivered the Building and Grounds Report. Discussed was a garage sale date on May 20 and 21. The following motions were made:

- Motion to have Ms. Acklin discuss with Jay Weiss regarding an agreement to be signed by Mr. Reed, Trustees, and Ms. Acklin to formalize an agreement regarding rear entrance renovations including sign removal, barrier construction, and/or outlet replacement if need be. Mr. Reed made the motion, seconded by Mrs. Shrader. There were 7 votes of “aye”, with one abstention. The Board motion carried.

Mr. Reed delivered the Lawyer Search Ad Hoc Committee report. Ms. Acklin noted there had been some interest garnered in response to the newspaper advertisements.

Mr. Reed delivered the Local History Room Committee report.

Ms. Dunn-Brown reported on behalf of the Outreach Committee. She displayed the new stickers purchased with a portion of the Advocacy Grant and requested that the stickers be displayed where people can see them.

Mrs. Shrader delivered the Personnel Committee report. Discussed were dates and deadlines for the Director evaluation.

Ms. Pepper delivered the Plan of Service Ad Hoc Committee report.

Ms. Acklin delivered the Policy Committee Report on behalf of Mrs. Pesses. A motion was made to accept the following policies:

- Finance: Audit Policy.
- Finance: Claims Auditor Policy
- Finance: Investment Policy
- Supporting Organizations Policy
- Records Retention and Removal Policy

Mr. Reed made the motion, seconded by Ms. Dunn-Brown. Mr. Reed asked if there was any discussion. The Board approved with “aye”.

Ms. Pepper delivered a report on behalf on the Program Committee.

Mr. Mazur reported on behalf of the Public Relations Committee. Mr. Mazur requested one or two Trustees listen to the Talk of the Town on WENT for a few selected Saturdays, with dates to be decided. Other election and budget vote items were discussed, as they pertain to publicity.

Ms. Acklin delivered the Library Director’s report. Mr. Mazur and Mr. Reed commended the publicity of programs.

Mr. Reed asked if there was any old business. The NYS Deferred Compensation Plan was discussed by Ms. Acklin.

Mr. Reed asked if there was any new business. There was none.

At 7:35 PM, Mr. Reed asked if there was a motion to adjourn the meeting. Mr. Mazur made a motion, seconded by Ms. Dunn-Brown. The Board approved with a vote of “aye”.

Respectfully submitted,

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Christian W Rohrs, Secretary