



Minutes of the Gloversville Public Library Board of Trustees Meeting September 19, 2023

The Gloversville Public Library Board of Trustees held its regular meeting on September 19, 2023. Present were President Gregory Niforos, Vice-President Merry Dunn-Brown, Library Director Valerie Acklin, Vice President of Finance, Charles Reed, Treasurer Michael Frank, Richard Carlson, Caren Pepper, Susan Shrader, Christine Pesses, and John Mazur.

Mr. Niforos called the meeting to order at 6:28 PM.

Mr. Niforos opened the meeting by leading the Trustees in the Pledge to the Flag.

Mr. Niforos asked if there was any public comment. There was none.

Mr. Niforos asked for a motion to accept the August Regular Meeting minutes. Ms. Dunn-Brown made a motion, seconded by Mrs. Pesses to accept the minutes of the meeting as presented. Mr. Niforos asked for a motion to accept the minutes of the Special Board Meeting of August 30, 2023. Mr. Carlson made a motion, seconded by Mrs. Shrader to accept the minutes of the special meeting as presented. The board approved both with a vote of "aye".

Mr. Frank delivered his Treasurer's Report for August 2023. Mr. Niforos asked for a motion to accept the Treasurer's Report. Mr. Mazur made a motion, seconded by Ms. Pepper. The motion carried with a vote of "aye".

Mr. Frank presented the Library's 990 tax return for the Trustees review and comments. Mrs. Pesses made a motion to have Mr. Frank file the 990 tax return with the Internal Revenue Service. This motion was seconded by Mrs. Shrader and approved with a vote of "aye".

Mr. Frank presented our annual audit report performed by Philip Beckett CPA PC for our fiscal year ending June 30, 2023. Mr. Frank review his findings with the Trustees. Mrs. Pesses mad a motion to accept the audit and findings as presented. Mrs. Shrader seconded this motion and it was approved with a vote of "aye".

Mr. Frank distributed the Warrants List. Mr. Niforos asked for a motion to accept the Warrants list. Mr. Mazur made a motion, seconded by Mrs. Shrader to accept the Warrant List and approve payment of the warrants. The motion carried with a vote of "aye".

Mr. Reed delivered the Budget and Finance report. He indicated that there had not been a meeting.

Mr. Frank delivered a report on behalf of the Foundation. He noted there had not been a meeting.

Mr. Niforos highlighted several items in the Friends of the Library Report.

In his President's Report, Mr. Niforos informed the Trustees that the Board still needed someone to agree to take over the position as Secretary. Mrs. Shrader said that she would assume the position if Mr. Frank would continue to take and write up the minutes. He agreed to do this during meetings of the Trustees.

Mr. Carlson reviewed the Building and Grounds Report. He also distributed a copy of the proposal to be available for bids to do snow removal the coming winter.

There was no Local History Room Committee Report.

Valerie Acklin
Library Director

2023-2024
Board of Trustees

Merry Dunn Brown

Richard Carlson

John Mazur

Greg Niforos

Caren Pepper

Christine Pesses

Charles Reed

Susan Shrader

Ms. Dunn-Brown reported on behalf of the Outreach Committee. No meeting this past month.

Mr. Reed informed the Trustees that Mrs. Hauser would be learning how to do the payroll for the Library staff as a backup to Mr. Frank.

Mrs. Shrader noted there was no meeting of the Personnel Committee.

Mr. Reed reviewed the progress of the Plan of Service Committee.

Mrs. Pesses reviewed the Trustee's Education Policy second reading. No changes were noted in this reading. Ms. Dunn Brown made a motion, seconded by Ms. Pepper, to approve the Policy as presented. This motion was approved with a vote of "aye".

Ms. Pepper noted that there was no Program Committee report.

There was no Public Relations Committee report. Meeting to be held on October 3, 2023.

Mr. Niforos informed the Trustees that the Ad Hoc Committee had received one application for the vacant Trustee position.

Ms. Acklin delivered the Library Director's Report. We have been awarded the New York State Building of the Year award by NYLA and Lex Lanza won a \$600 Scholarships from NYLA. Ms. Acklin also informed the Trustees that the Family Counseling Center was giving us \$400 to help with buying the Refrigerator for the Food Fridge program.

Mr. Niforos asked if there was any Old Business. Ms. Acklin gave a report on the new Staffing Platform.

Mr. Niforos asked if there was any New Business. Hearing none,

At 8:05 PM, Mr. Niforos made a motion to go into Executive Session to discuss employee positions. Mr. Mazur seconded this motion and it was approved with a vote of "aye".

At 8:17 PM Mrs. Pesses made a motion to come out of Executive Session. Mr. Mazur seconded the motion and it carried with a vote of "aye".

Mrs. Shrader made a motion to raise Sally Ostrander's salary to \$37,500 effective October 1, 2023, to separate from our service Gabrielle Duplessis effective September 30, 2023 and to hire Em Hoover as a part time Library Clerk at \$15.25 per hour starting October 1, 2023. This motion was seconded by Mr. Carlson and approved by a vote of "aye".

At 8:19 PM Mr. Reed made a motion to adjourn, seconded by Mr. Mazur. The motion carried with a vote of "aye".

Respectfully submitted,

Michael J. Frank, Interim Secretary