



Minutes of the Gloversville Public Library Board of Trustees Meeting December 17, 2024 at 6 PM

The Gloversville Public Library Board of Trustees held its regular meeting on Tuesday, December 17, 2024. Present were President, Gregory Niforos; Vice-President, Merry Dunn-Brown; Library Director, Valerie Acklin; Vice-President of Finance, Charles Reed; Treasurer, Michael Frank; Richard Carlson; John Federman; Caren Pepper; and Charlotte Will. Also present was recording secretary, Sally Ostrander, and Elisa Kane, a consultant from Kane and Lekakis.

Mr. Niforos called the meeting to order at 6:01 PM.

Mr. Niforos asked for a motion to accept the minutes from the Board meeting of November 19, 2024. Ms. Dunn-Brown made a motion to accept the minutes, seconded by Mr. Reed. The minutes were approved with a unanimous vote of "aye."

Mr. Frank delivered the Treasurer's Report. Mr. Federman made a motion to accept the Treasurer's Report; seconded by Ms. Pepper. The Board approved the motion with a vote of "aye."

Mr. Frank distributed the Warrants List. Time was allowed for Board members to review and discuss various items on the Warrant list. Mr. Reed made a motion to accept, seconded by Ms. Will. The Board approved this motion with a vote of "aye."

Mr. Reed delivered the Budget and Finance Committee report. Mr. Reed asked all Board members to review the proposed budget and get back to him if they had any questions. The budget and tax levy will be set at the February Board meeting. He explained the Committee will also prepare a contingency budget and an austerity budget, and will do this every year going forward.

Mr. Frank presented the Foundation Report. The Foundation Board held their meeting on December 10.

Mr. Niforos presented the Friends' Report on behalf of Ms. LaPorta. He thanked them for the holiday decorations that they put up in the front lobby area.

Mr. Niforos stated that there was no President's Report.

Mr. Carlson presented the Buildings and Grounds Report. We received the grant reimbursement to cover the parking lot project. We received documents regarding the Dome repair, prepared by the architect. Mr. Carlson stated that before work can start on the dome an asbestos survey will need to be done.

Mr. Reed stated there was no Local History Room Committee Report.

Ms. Dunn-Brown delivered the Outreach Committee report. The event at the Soroptimist Craft Fair at the Gloversville Middle School was very successful.

Ms. Acklin presented the Personnel Committee Report. She stated that she and Ms. Madonna completed a substantial rewrite of the Employee Handbook and it was approved by the committee. Mr. Federman made a motion to accept the updated Employee Handbook, seconded by Mr. Carlson. The Board approved this motion with a vote of "aye."

Mr. Federman stated there was no Policy Committee Report.

Ms. Pepper stated there was no Program Committee Report.

Ms. Will stated there was no Public Relations Committee Report.

Valerie Acklin
Library Director

2024-2025
Board of Trustees

Merry Dunn Brown

Richard Carlson

Jonathan Federman

Greg Niforos

Caren Pepper

Charles Reed

Susan Shrader

Charlotte Will

Mr. Niforos stated there was no report from the Redistricting Ad Hoc Committee.

Mr. Niforos stated that the Trustee Search Ad Hoc Committee's search for a new Trustee is ongoing.

Ms. Acklin presented the Director's Report. She has been reaching out to the GESD to continue scheduling class visits. As part of Schenectady County Public Library's withdrawal from JA, the process for filing these requests is different, requiring our staff to be trained in the new process. Ms. Acklin also handed out an updated Trustee list to all Board members.

Mr. Niforos stated there was no old business to discuss.

Under Mr. Niforos introduced Elisa Kane, the consultant that the Board hired from Kane and Lekakis. She discuss preparation for the upcoming budget vote in May.

At 8:15 PM, Mr. Niforos asked for a motion to move to Executive Session to discuss staff compensation. A motion was made by Ms. Dunn-Brown and seconded by Mr. Reed. The motion was approved with a vote of "aye."

The motion to come out of Executive Session at 8:37 PM was made by Mr. Federman and seconded by Ms. Will. It was approved with a unanimous vote of "aye."

When the regular session resumed, a motion was made by Ms. Dunn-Brown and seconded by Mr. Carlson to set the date for new staff salary compensation to start December 29, 2024. The motion was approved with a vote of "aye."

A motion was made by Ms. Dunn-Brown to adjourn the meeting at 8:38 PM and seconded by Ms. Pepper. The motion was approved with a vote of "aye."

The next Board meeting will be held at 6 PM on January 21, 2025.

Respectfully submitted,

Sally Ostrander, Recording Secretary