

The Gloversville Public Library offers free homebound services to Library cardholders in the Gloversville Enlarged School District who are unable to come to the Library either temporarily (due to illness or accident) or permanently (due to a disability or other mobility issue). When requesting the service, the patron will be asked as discreetly as possible to explain the need for homebound services. The patron requesting the service may also be asked to designate someone who can use the patron's library card to check out materials.

Homebound patrons will have the same privileges and responsibilities as other Library borrowers, including loan periods, material types, and fees.

Patrons requesting homebound services must meet the following eligibility requirements:

- Have a valid Gloversville Public Library card
- Be living within the Gloversville Enlarged School District
- Have an illness, injury, disability, or other mobility issue that prevents them from visiting the Library
- Have a viable means of contact (phone number and/or email address)
- Have a safe and appropriate environment for staff or volunteers to make their deliveries

Appropriate additional services for any homebound patron may include:

- Library staff advising and selecting materials and placing them on reserve
- The reservation of materials via the online catalog or by telephone
- Volunteers or patron designees delivering and picking up materials, and (if necessary), collecting fees
- Library staff offering application forms for the New York State Talking Book and Braille Library

The Library asks that patrons requesting homebound services provide a safe and appropriate environment for staff and/or volunteers delivering materials. Some examples of an unsafe home include, but are not limited to:

- If any person in the home presents threatening behavior, threatens the Library's representative(s), or has weaponry in sight
- If pets are not confined (with the exception of ADA authorized service animals)
- If any person in the home exhibits signs of illness or has been placed in quarantine or isolation for a medical issue that could jeopardize the health of the Library's representative(s)
- If conditions in the home are unsafe

If a staff member or volunteer must leave the home due to concerns about their safety, they will notify the Library Director. Homebound services will then be suspended until the issue(s) reported are resolved.

*Adopted January 17, 2006*

*Revised December 19, 2017*

*Revised April 20, 2021*

*Revised October 18, 2022*

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